

PEMBERVILLE PUBLIC LIBRARY

BOARD OF TRUSTEES

MINUTES

AUGUST 20, 2024

The meeting was called to order at 4:28 pm by president John Selzer.

ROLL CALL: Members present were Mary Jo Bish, Ron Eckel, Steve Gross, Sharon Nigh, David St. Louis, John Selzer and Amber Stark. Also present were Julie Getz (Fiscal Officer), Ariel Jacobs (Director), and Laura King (Secretary).

SECRETARY'S MINUTES: Sharon made and Mary Jo seconded a motion to approve the Secretary's minutes. All ayes recorded.

FISCAL OFFICER'S STATEMENTS: The monthly allocation was Gross \$30,262.35 minus Woodlink \$1,525.83 equaling a Net of \$28,736.52.

Steve made and Ron seconded a motion to close out the CD at Genoa Bank when it matures and move it to Star Ohio. All ayes recorded. Steve moved and David seconded a motion to accept the resolution accepting the amounts and rates from the Wood County Auditor for 2025. All ayes recorded. Mary Jo made and David seconded a motion to accept the Fiscal Officer's statement, the transfer of \$2,000 from Other-Other to Library material Control Services, to accept memorials for Edwin Wozniak from:

Kirk and Linda Eynon \$50

William, Nicole, Grace and Cora Long \$200

Randal and Jane Hunker \$50

Ruth Phillips \$50

Brabara and Frank Kodor \$75

Julie Iler \$25

Lynn Walbolt 440

Jennifer Case-Reno \$100

Carolyn Borcharding \$15

and a General Donation of \$7.50. All ayes recorded.

DIRECTOR'S REPORT

TREE REMOVAL AT LUCKEY: It was determined that the tree is on our right-of-way. Beeker's is having trouble renting the equipment necessary to take the tree down. Other companies will be contacted.

LIGHT COVERS AT STONY RIDGE: The replacements will be purchased from Home Depot because they are 50 percent cheaper than from Grainger.

OPLIN WEBSITE MEETING: Our new website will need to be ADA compliant by 2026. The meeting was rescheduled because of a power outage.

EMERGENCY LIGHTS: More lights will be added at all three buildings for safety.

PEMBERVILLE FAIR: Thank you to everyone who helped.

FAIR BOOTH AND FLOAT: Our display at the commercial tent was well received as was the float. Thanks to all who helped.

POLICY COMMITTEE: The committee needs to discuss/modify the Public Participation Policy because of feedback from the Prosecutor's Office.

David made and Sharon seconded a motion to accept the Director's Report. All ayes recorded.

#### OLD BUSINESS

LEVY UPDATE: We had some levy signs donated from another library.

STRATEGIC PLAN: The questionnaire will go live August 26 and run from 4-6 weeks.

COMMUNITY ROOM QUOTES: Quotes will be postponed until after the levy.

EAGLE SCOUT FLAG BOXES: The locations have been determined and placement at Luckey is pending Council approval.

SUMMER READING REGISTRATION NUMBERS: Numbers were up for Adult and Teens in all three locations. Children's participation was up at Stony Ridge and Pemberville but down at Luckey.

#### NEW BUSINESS

LUCKY FALL FEST: The library will have a booth and there is a signup sheet for helpers.

PROGRAMS: Please see the Adult and Youth programs handout for September programs.

LEAVE AND BENEFIT POLICIES: Mary Jo made and Steve seconded a motion to change the language to "close early" from "close at 5:00" the Wednesday of the Pemberville Fair. All ayes recorded.

ANNOUNCEMENTS: none

REMINDERS: none

Ron moved and Sharon seconded a motion to enter Executive Session and to invite the Director and Fiscal Officer to participate. All ayes recorded.

EXECUTIVE SESSION

ROLL CALL: Members present were Mary Jo Bish, Ron Eckel, Steve Gross, Sharon Nigh, David St. Louis, John Selzer and Amber Stark. Also present were Julie Getz (Fiscal Officer), Ariel Jacobs (Director), and Laura King (Secretary).

There was a discussion of having additional staff at closing at Luckey and Stony Ridge for safety reasons.

David made and Mary Jo seconded a motion to end the Executive Session. All ayes recorded.

Amber made and Steve seconded a motion to adjourn the Regular Meeting. All ayes recorded.

Meeting adjourned at 6:52 pm.

NEXT MEETING: September 17, 2024, at 4:30 pm at the Pemberville Public Library.

Respectfully submitted,

Laura King

Secretary



John Selzer

President